

**REQUEST FOR ARCHITECTURAL REVIEW COMMITTEE**

*Submit plans for approval at least 30 days prior to the estimated start date*

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone #:** \_\_\_\_\_ **Work Phone #:** \_\_\_\_\_

**Homeowner's Association Name** \_\_\_\_\_

Type of Modification/Improvement,

Fence                       Porch                       Deck/Patio  
 Utility Building            Pool                       Garage  
 Exterior Painting         Addition to Home        Satellite Dish  
 Landscaping Project      Other \_\_\_\_\_  
(Please specify)

Attach a detailed description of modification/improvement, including:

- (1) Location
- (2) Size
- (3) Color
- (4) Material
- (5) Contractor, if any
- (6) **COPY OF PHYSICAL PROPERTY SURVEY (SHOWING EASEMENTS, PROPERTY DIMENSIONS, BUILDING SETBACKS, ETC.)**
- (7) Plans or drawing of structure to be erected, placed or maintained on property
- (8) Narrative description of specific improvements (including colors to be used)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Estimated start date: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Date submitted: \_\_\_\_\_ Date received by ARC: \_\_\_\_\_

**ARC Action Date:** \_\_\_\_\_ **Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

If you do not have a copy of the physical property survey, this should be available from your closing attorney. The ARC reserves the right to request additional information to clarify this request. Requests for multiple changes should be submitted separately (one for each improvement).